

# FusionDox Case Study: Administrative Office of the U.S. Courts

## Connecting Documents, Data, and People

*FusionDox not only manages your documents, it connects your data and people on an enterprise level. Even people that work in the field can access and be part of your processes and document flow.*

- Out-of-the-box workflow capabilities met the needs for managing document flow.
- Reporting tools allow management to easily view document life-cycles.
- FusionDox is easily customizable with in-house staff to develop add-ons and extend functionality.
- The easy to use interface allows non-computer savvy users to get the information they need quickly.

Created in 1939, the Administrative Office of the United States Courts (AO) serves the federal Judiciary in carrying out its constitutional mission to provide equal justice under law. The AO was tasked with building a new system for facility and lease management.

### Motivations For Change

The AO had an existing system in place that was not very flexible, and was not able to meet the requirements of the new project. The decision was made to bring in a document management solution. FusionDox was selected as it met all the needs of the project, is very customizable, and has an intuitive easy-to-learn user interface.

### The FusionDox Solution Implemented

The project was built by in-house personnel, and utilized the built in features of FusionDox.

*“One of the major improvements by going with FusionDox was the ability to create templates of various forms and still be able to maintain fundamental functionality of the base system.”*

**Steven, Lead Developer**

Some of the key features implemented using FusionDox are:

#### Workflow

All documents are routed to the appropriate people, reviewed and signed off by the division head and resent back to the originator. FusionDox's tools provided the tools and flexibility to build a workflow that increases the efficiency of communication while also providing metrics and reports for management.

#### Reporting

The office responsible for lease management needed comprehensive reporting tools to allow them to easily view document life-cycles and track user activity. FusionDox's elements system and portal services provided everything that was needed to build reports and easily link them in navigation and “web top” pages for management review.

#### Extending Functionality

Since FusionDox is easily customizable, AO was able to develop add-ons and extend functionality for their internal processes with in-house staff. FusionDox's extensive API helped streamline these additions with minimal outside support necessary.

#### Summary

Having successfully deployed the FusionDox solution, the Administrative Office is glad that the implemented solution makes their life on a day to day basis much easier and efficient, and that FusionDox could be utilized for ongoing projects in the organization.